



# Westmont Music Boosters

Meeting Minutes

October 3, 2019 8:00 pm

**Attendees:** Christiana Mandler-Smith, Mike Hedman, Ronda Ross, John Ross, Kim Nevitt, David Moffatt, Jennifer Didone, Melissa Raplee, Elijah Raplee, Irene Velasco, Yvonne Chen, Denise Halbert, Jenny Nishimura, Cindy Chuang, Angela Kim, Jeane “Konta” Chaves, Alex Myers.

**Call to order** at 8:04 pm (Mike Hedman)

## Welcome and Introductions

- Started introduction with Alex Myers side of the room but he misunderstood it as his opportunity to speak about Vertical Raise, and the introductions stopped. (notes for his discussion, under Fundraising.)

## Old Business

1. **Approve Booster meeting minutes from September-** No minutes were brought to the meeting to approve. Will approve them during the next meeting.

## Music Director Report

1. **Mattress Sale:** Raised \$3,200. Double from 2018.
2. **Volunteer badges:** If parents have gone through the process, please send the picture & list of activities to Christiana so that she can get the ID cards processed. If you haven't started the process, Christiana will resend out the instructions. It's very important to get this started. The process can take a while. But it's a big push to get all that volunteer to have their background cleared.
3. **Santa Clara Parade:** The marching band won 1<sup>st</sup> place in the September 28<sup>th</sup> parade.
4. **Home Coming Dance:** Students have until tomorrow (Friday, Oct 4<sup>th</sup>) to fill out the form to leave the Del Mar Competition to attend the dance. She needs to be able to shuffle the carpools.

## Financial Report

1. **Report from Treasurer:** \$55,000 in the account. Spent about \$10,000 on staff salaries last month. Mike asked David if he could produce a report for people to review. Specifically, Christiana, Ronda & Jennifer. David said that he switched from QuickBooks to a spreadsheet format. Mike asked David for a spreadsheet that shows, how much was spent, what the budget looks like and what's left.
2. **501c3:** on 9/3/2019, the State of California de certified our 501c3 status because the 2016 taxes were not filed. David has researched the error and sent the paperwork to the state. The original letter stated that we were to stop conducting business. David has tried to contact the state to see how long this will take. In the meantime, we are still processing invoice payments but not accepting donations.

### 3. Fundraising Committee / Chair?

- a. **Allocation of \$500 to pre-buy spirit gear:** Mike introduced the idea that the Boosters would use between \$350-\$500 to purchase items, like scarfs, stadium cushions and blankets with WHS logo to sell to raise funds. It was mentioned that we would use the vendor Shock & Awe to produce the items. A motion to vote on this item was put forward by Ronda Ross Boosters voted in favor to allow this allocation of funds.
- b. **Vertical Raise** – during introductions Alex Myers from Vertical Raise stood to answer questions and offer additional background information about this fundraiser. Alex will speak with the marching band and come to the classrooms to speak with the music classes as well. The Students send, emails, social media and texts. The campaign is 21 days and then Vertical Raise will process payment to us within 4-7 days. The split is 80/20. Side note: Apple matches 3x for a company match. Because of the tax issue, we are delaying this fundraiser until November. A motion to vote on this item was put forward by David Moffett Boosters voted in favor to delay the date and the motion was approved. Jennifer will coordinate with Alex or Paul to begin our fundraiser. Christiana will work with the classrooms.
- c. **Yankee Candle:** Christiana has the catalogs and is ready to roll out next week to the kids.
- d. **Restaurants:** Melissa has messages out to Pizza My Heart & Mod Pizza. Nothing has come back yet for dates.
- e. **e-waste pickup:** didn't get brought up. Keep on list for next meeting.

### Upcoming Events

1. Oct 4 - Homecoming Football
2. Oct 5 - Del Mar Competition: **6:45 performance time. Because of the HOCO dance, we will not be able to unload from Del Mar until after the dance ends at 10:30pm.**
3. Oct 11 - Football vs Silver Creek
4. Oct 12 - Gilroy Competition
5. **Oct 26 – Marching Band Picture Day**
6. Nov 2 - Independence Competition
7. Nov 8 - Football vs Sobrato

### Marching Band Reports

1. **Auxiliary:** Kim had nothing to report.
2. **Uniforms:** Ready for the upcoming events.
3. **Food Committee:** Ready for the upcoming Bake Sale and Del Mar events
4. Apparel / Spirit Wear: didn't discuss
5. **Pit Crew:** Mike has sent out crew info via email this week. They are set.
  - a. **Competition checklist:** reviewed the checklist.

### Next Meeting

Wednesday, November 6 at 8pm, Band Room